

## IPF Raffle / Sweepstake Guidelines

Raffles and lotteries are an excellent way to raise funds at an event. The laws on lotteries and gaming are complex and these notes should only be taken as a guide. For more information please visit: [http://www.gamblingcommission.gov.uk/gambling\\_sectors/lotteries.aspx](http://www.gamblingcommission.gov.uk/gambling_sectors/lotteries.aspx) and <http://www.institute-of-fundraising.org.uk/Resources/Institute%20of%20Fundraising/Codes/Raffles%20-%20CHECK.pdf>

The following types of lottery can be held without the permission of the Gambling Commission or local authorities. These can include prize draws, raffles or sweepstakes.

### 1. Private Society Lottery

- Funds can be used for the club. The proceeds of any lottery or sweepstake should be given to the club, which in turn may donate these to the IPF or another charity.
- Participants must be over 16.
- Only members may run the lottery.
- Only members and guests may participate.
- Ticket sales can be used to fund prizes and reasonable costs of running the lottery.
- Tickets must show the name and address of the organiser, the ticket price, any restrictions as to who may buy a ticket, and state that any rights created by the ticket are non-transferable.
- No advertisement of the lottery can be displayed outside club premises.

### 2. Incidental non-commercial

- This must be one that is incidental to a non-commercial event (meaning an event where all proceeds are not for private gain e.g. a club dinner or fun-day).
- Funds can be used for charity or the club.
- Participants must be over 16.
- All tickets must be sold at the event and the results must be made public while the event takes place.
- Ticket sales can only be used to fund reasonable costs of running the lottery up to a maximum of £100.
- Not more than £500 can be spent on prizes (though there is no limit on donated prizes).
- There are no specific requirements for what must be on tickets.

In either case, participants may be 16 or over, but alcohol can only be given as a prize to those aged 18 or over. Prizes can be cash or any goods or services.